



**CITY COUNCIL**  
CITY AND COUNTY OF HONOLULU  
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**TREVOR OZAWA**

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[www.honolulu.gov/council/d4](http://www.honolulu.gov/council/d4)

March 2, 2017

**MEMORANDUM**

TO: CITY COUNCIL ADMINISTRATIVE SERVICES OFFICE  
FROM: COUNCILMEMBER TREVOR OZAWA *TO*  
SUBJECT: VISIT TO THE ISLAND OF KAHOO LAWE - TRIP REPORT

I was invited by the Kahoolawe Island Reserve Commission (KIRC) to visit Kahoolawe from February 10-13, 2017. The purpose of my trip was to understand cultural sensitivities and to learn lessons on sustainability and other natural resources related to issues with the State DLNR and to participate in service projects replanting Native Hawaiian plants and grass.

This is my trip report with details of my visit with accompanying information.

**Day 1 (2/10/2017)**

I planted 'aki 'aki native Hawaiian grass along the beach to stop erosion and collected rocks for planting projects.

**Day 2 (2/11/2017)**

I watched the Protect Kahoolawe organization makahiki group closing ceremony. Drove across the island to plant native Hawaiian cotton (ma'o) in desolate and barren dirt areas all around the island.

**Day 3 (2/12/2017)**

I assisted with maintenance and repairs to KIRC home base buildings and surrounding areas. I also visited a fishing shrine and special cultural sites along the shoreline.

**Day 4 (2/12/2017)**

I returned to Maui to KIRC's offices and flew back to Honolulu.

City Council  
City and County of Honolulu

# CLAIM FOR TRAVEL REIMBURSEMENT

RECEIVED

2017 MAR -2 P 1:51

CITY COUNCIL  
HONOLULU, HAWAII

Traveler: Councilmember Trevor Ozawa - District 4

Event: <sup>2017</sup> Invitation from the Kahoolawe Island Reserve Commission (KIRC) to visit Kahoolawe

Location: Kahoolawe, Hawaii

Dates: From February 10, 2017 To February 13, 2017

Description	Amount	Notes:
1. Permit Access Fee	\$200.00	Receipt
2. Airfare	\$138.00	E-Ticket Receipt
3. Hotel		
4. Meals		
5. Ground Transportation		
6. Tips		
7. Other (airport parking)	\$72.00	Credit card statement
Other		
TOTAL COST OF THE TRIP		
REIMBURSEMENT DUE TO TRAVELER	\$410.00	

This is to certify that the above data, based upon receipts submitted to Council Administrative Support Services via a CCLTRVL02 form, is accurate. Further, I am claiming reimbursement for expenses associated with a trip in which City business was conducted and personal funds were used to advance payment:

  
Signature of Traveler

3/2/17  
Date